



**Escola de Enfermagem da USP | EEUSP**  
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## Public Notice EE N° 09/2025

Opening of the Selection Process for admission to the Graduate Program in Adult Health Nursing, area of concentration: Adult Health Nursing.

Master's, Doctorate and Direct Doctorate - Academic Courses - 2<sup>nd</sup> Semester of 2025

The Coordinating Committee of the Graduate Program in Adult Health Nursing (CC-PROESA) of the School of Nursing (EE) of the University of São Paulo (USP) hereby informs interested parties that, pursuant to Resolution No. 7493 of March 27, 2018, and, as approved by the Postgraduate Committee on **February 26, 2025**, applications will be open to fill vacancies for the Academic Master's (ME), Doctorate (DO) and Direct Entry Doctorate (PhDD) Courses, area of concentration Adult Health Nursing, for the 2nd semester of 2025.

### 1. Presentation

Information on the area of concentration, thematic axes, lines of research, disciplines, teaching staff and research groups is available on the PROESA website: <https://www.ee.usp.br/proesa/>

### 2. There will be 11 Master's and 9 Doctorate spots for enrollment

Advisor	E-mail	Research topic
1. Angela Maria Geraldo Pierin	<a href="mailto:pierin@usp.br">pierin@usp.br</a>	1. Chronic diseases; 2. Hypertension; 3. Adherence to treatment; 4. Blood pressure measurement: home blood pressure monitoring, ambulatory blood pressure monitoring, white coat phenomenon.
2. Camila Lima	<a href="mailto:camilalima@usp.br">camilalima@usp.br</a>	1. Neurointensivism; 2. Biomarkers; 3. Metabolic syndrome and glycemic alterations; 4. Nursing interventions for patients in intensive care.
3. Dina de Almeida Lopes Monteiro da Cruz	<a href="mailto:dinacruz@usp.br">dinacruz@usp.br</a>	1. Clinical reasoning; 2. Nursing process; 3. Nursing classifications; 4. Theories and concepts.
4. Juliana Rizzo Gnatta Damato	<a href="mailto:juliana.gnatta@usp.br">juliana.gnatta@usp.br</a>	1. Integrative and complementary health practices; 2. perioperative nursing; 3. Healthcare acquired infections.
5. Leidy Johanna Rueda Díaz	<a href="mailto:ljruedad@usp.br">ljruedad@usp.br</a>	1. Care of adults and their family caregivers; 2. Nursing process; 3. Health measurement instruments with Rasch analysis; 4. Medical-surgical nursing.
6. Lilia de Souza Nogueira	<a href="mailto:lilianogueira@usp.br">lilianogueira@usp.br</a>	1. Nursing care for critically ill patients; 2. Severity indices; 3. Nursing workload.
7. Maria de Fatima Fernandes Vattimo	<a href="mailto:nephron@usp.br">nephron@usp.br</a>	1. Pathophysiology of acute kidney injury; 2. Clinical biomarkers of acute kidney injury; 3. Dialysis methods in critically ill patients; 4. Antioxidant agents in acute kidney injury.

8. Marina de Góes Salvetti	<a href="mailto:mgsalvetti@usp.br">mgsalvetti@usp.br</a>	1. Symptom control in oncology; 2. Pain and Cognitive-Behavioral Therapy; 3. Palliative Care.
9. Paula Cristina Nogueira	<a href="mailto:pcnogueira@usp.br">pcnogueira@usp.br</a>	1. Nursing care in stomatherapy: wounds, stomas and incontinence; 2. Nursing care for individuals with spinal cord injury and their family caregivers; 3. Rehabilitation in spinal cord injury; 4. Patient safety.
10. Regina Marcia Cardoso de Sousa	<a href="mailto:vian@usp.br">vian@usp.br</a>	1. Nursing care for patients with neurological disorders; 2. Care for trauma victims and their families; 3. Systems for assessing the severity of trauma and its consequences; 4. Nursing workload for patients in intensive care units.
11. Vanessa de Brito Poveda	<a href="mailto:vbpoveda@usp.br">vbpoveda@usp.br</a>	1. Perioperative nursing care; 2. Prevention and control of healthcare-associated infections and other adverse events.
12. Vilanice Alves de Araújo Püschel	<a href="mailto:vilanice@usp.br">vilanice@usp.br</a>	1. Evidence-based practice in health care; 2. Science of implementing evidence in health care; 3. Nursing education; 4. Nurses' educational activities in caring for adults and the elderly; 5. Care of adults and the elderly.

**Of all vacancies, 8 Master's spots and 6 Doctoral spots are open to the general public and 3 Master's spots and 3 Doctoral spots are reserved for Affirmative Action**, aimed for candidates whose applications meet the requirements of **item 4** of this Notice. If the vacancies are not filled, both the open and reserved ones, there may be a switch between the categories.

### 3. Registration

**3.1.** For all times mentioned in this Notice, the official time of Brasilia (DF), must be taken into account. Registration will begin on March 13 and will close on March 31, 2025, at 11:59 pm.

**3.2.** To apply, the candidate must email to the address [ppg.proesa.ee@usp.br](mailto:ppg.proesa.ee@usp.br) (we recommend copying and pasting this e-mail address into the address bar, in order to avoid failure), with the subject "**Application for Registration**", no later than 11:59 p.m. on **March 31, 2025**, attaching the following documents:

**3.2.1.** Application form, available on the PROESA website (<https://www.ee.usp.br/proesa/processo-seletivo>).

**3.2.2.** See item 3.4.1 - Proof of payment of the registration fee, which must be issued using your personal ID data, using the form for issuing the bank slip available on the PROESA website (<https://www.ee.usp.br/proesa/processo-seletivo>). **Payment must be made by March 31, 2025.**  
 The registration fee is Brazilian Real \$259.14 (two hundred and fifty-nine and fourteen cents – Brazilian Real).

- 3.2.3. In case of candidates applying through Affirmative Action**, please also attach declarations and documents according to the segments covered in **item 4** of this notice, in a single file.
- 3.3.** Under no circumstances will the registration fee be refunded
- 3.4.** Exemption from the registration fee
- 3.4.1. Foreign applicants who are abroad** are exempt from paying the fee at the time of registration. If selected, however, they must pay the fee at the enrollment.
- 3.4.2.** Candidates interested in exemption who meet the conditions set out in item II of article 1 of [State Law no. 12.782, of December 20, 2007](#) - a law of the state of São Paulo, Brazil - (with a monthly salary of less than two minimum wages or who are unemployed), must, **prior to apply, exclusively from March 13 to 17, 2025**, request exemption from paying the registration fee, by sending a message to the Program Office ([ppg.proesa.ee@usp.br](mailto:ppg.proesa.ee@usp.br)), in which they must attach **(i)** a letter in "PDF", addressed to the PROESA Coordination duly signed with a justified request based on [State Law no. 12.782](#); and **(ii)** proof of income or, if applicable, a duly signed written statement of unemployment.
- 3.4.3.** The PROESA Coordinating Committee will analyze the request for exemption and the result will be announced to the candidates by email from the Program Office on **March 19, 2025**.
- 3.4.4.** Candidates whose request for exemption is **rejected** may register in accordance with the provisions of **item 3.2**.
- 3.4.5.** Candidates whose request for exemption is **granted** must register in accordance with the provisions of **item 3.2**, and must use the e-mail containing the result of the request for exemption as a substitute for the proof provided for in **item 3.2.2**.
- 3.4.6.** Candidates who apply for exemption and have their application **granted** or **rejected** and do not register **will not be considered to be enrolled in the selection process**.
- 3.5.** You can apply for the course:
- 3.5.1. Master's Degree:** Professionals who hold a Diploma or Certificate of Completion with the date of award of the degree obtained in an officially recognized Undergraduate Course, or who present the Undergraduate Diploma or Certificate of Completion with the date of award of the degree obtained in an officially recognized Undergraduate Course by the time of enrolment (**item 9.3**). For Undergraduate Diplomas obtained at foreign institutions, it is mandatory that the candidate presents the Diploma apostilled or with the consular seal of the Brazilian Consulate in the country

where the Diploma was issued.

**3.5.2. Doctorate:** Professionals who hold a Diploma or Certificate of Completion with the date of award of the degree obtained in an officially recognized Undergraduate Course and a Diploma or Certificate of Completion with the date of award of the degree obtained in an officially recognized Master's Course, with validity in Brazil, or who present the Master's Diploma or Certificate of Completion with the ordinance of recognition of the Master's course by *Coordenação de Aperfeiçoamento de Pessoal de Nível Superior (CAPES)* by the time of enrolment (**item 9.3**). For Diplomas of Graduation obtained in foreign institutions, it is mandatory that the candidate presents the diploma apostilled or with the consular seal of the Brazilian Consulate in the country where the Diploma was issued.

**3.5.3. Direct Entry Doctorate:** Professionals with a Diploma or Certificate of Completion with the date of award of the degree obtained in an officially recognized Undergraduate Course, without a Master's Degree, provided that the candidate's academic maturity is proven, as assessed by the Examining Committee, in accordance with **item 5.2.1** for Undergraduate Diplomas obtained at foreign institutions, the candidate must present the Diploma apostilled or with the consular seal of the Brazilian Consulate in the country where the Diploma was issued.

**3.6.** Candidates must only apply with one of the advisors listed in **item 2**

#### **4. Affirmative Action**

The inclusion policy through Affirmative Action in this notice is characterized by bonuses attributable in the two phases of the selection process to candidates who declare themselves to be black, brown or indigenous. The bonus will be **up to 1 point on the mark in each phase, if necessary, for qualification; and a 20% bonus on the mark in the English proficiency test, if necessary, for qualification.**

**4.1. For black and brown people:** include the self-declaration as black or brown, model available on the EEUSP website, **PROESA** page (<https://www.ee.usp.br/proesa/processo-seletivo>). All registrations in this condition must be confirmed by a hetero-identification panel, under the terms of [CoIP Resolution No. 8523 of November 10, 2023](#), of *Universidade de São Paulo*, for their homologation, as described in **item 4.1.2**.

**4.1.1.** It is the responsibility of the candidate applying for places reserved for self-declared black or brown candidates:

- include a recent (less than 6 months old) color photo of your face in an image file with the application documents;

- the candidate must ensure good lighting conditions and sharpness when taking the photo, preferably on a white background;
  - the image must include the face and shoulders, which should be completely framed by the camera, and the applicant should look directly at the camera;
  - the candidate must not wear make-up;
- participate in the virtual stage with the hetero-identification panel, if requested;
  - it will be the candidate's responsibility to ensure adequate equipment and internet connection for their participation in the virtual stage, including a camera and audio capture device;
  - candidates will not be allowed to use visual effects or backgrounds;
  - candidates will not be allowed to wear accessories such as caps, hats, sunglasses, make-up of any kind, hair that covers the face or other elements that prevent, hinder or alter the observation and filming of their phenotypical characteristics;
  - it is recommended that candidates wear light-colored clothing without prints.
- If the candidate does not include the photo in the application, or does not show up at the virtual stage, he/she **will lose the opportunity to apply for the reserved spot**, and may request that his/her application be reallocated to the open spots, via e-mail ([ppg.proesa.ee@usp.br](mailto:ppg.proesa.ee@usp.br)), within 24 hours of being informed that his/her application was not accepted for the reserved spots.

**4.1.2.** The hetero-identification procedure for black or brown people will be carried out by a hetero-identification panel appointed by the Inclusion and Belonging Commission (CIP) of the EEUSP, in stages defined as follows:

- **photographic stage:** the members of the panel will assess the photo sent by the candidate when registering and will give their opinion as to whether or not the registration for the reserved vacancy should be approved;
- **virtual stage** (scheduled to take place on **March 7 or 8, 2025**): candidates whose situations are considered inconclusive in the photographic stage will be summoned, by e-mail and at least 24 hours in advance, to the virtual stage, via Google Meet, to reaffirm their self-declaration of racial belonging;
- **appeal stage:** to be carried out in cases where the self-declaration is not confirmed in the virtual stage and an appeal is submitted by the candidate, via e-mail ([ppg.proesa.ee@usp.br](mailto:ppg.proesa.ee@usp.br)), within 1 (one) working day of the communication of the result of the virtual stage (by e-mail).

**4.1.3.** If the candidate's self-declaration is not confirmed after all the steps described in **item 4.1.2**, he or she may request that their application be reallocated to open competition places, via e-mail



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([ppg.proesa.ee@usp.br](mailto:ppg.proesa.ee@usp.br)), within 24 hours of the rejection notice being sent.

**4.2. For indigenous people:** their own *Registro Administrativo de Nascimento do Indígena* (Rani) or, failing that, the *Registro Administrativo de Nascimento do Indígena* (RANI) of one of their parents will be required.

## 5. Selection procedures

### 5.1. First Phase - Eliminary phase

Test on the ability to interpret and critically analyze (up to 3.5 points), argumentation including consistency, coherence, originality and personal position on the subject (up to 3.5 points), synthesis and written expression evaluated through clarity, logical sequence and use of the cultured standard of the language (up to 3.0 points), which will be held **on April 24, 2025, from 9:00 a.m. to 1:00 p.m.**, remotely, through the Moodle Extension Platform. This assessment will only be valid for this selection process.

Instructions for accessing the Moodle Extension Platform will be made available to candidates in good time on the EEUSP website, on the same webpage where this notice was published (<https://www.ee.usp.br/proesa/processo-seletivo>).

When registering, foreign candidates can choose to take the First Stage exam in Portuguese, Spanish or English. The tests taken by the candidates will be evaluated against plagiarism.

It is the candidate's responsibility to ensure sufficient and stable equipment and internet connection. PROESA **will not be** held responsible for any technical or connection problems that make it impossible to take the exam.

The list of successful candidates for Stage 2 will be published on **May 6, 2025** on the PROESA website (<https://www.ee.usp.br/proesa/processo-seletivo>). The minimum pass mark is 6 (six).

## 5.2. Second Phase - Elimination and Qualifying

From **May 14 until 11:59 p.m. on May 18, 2025**, the candidates who qualified in the first phase must send a digital copy, by e-mail ([ppg.proesa.ee@usp.br](mailto:ppg.proesa.ee@usp.br)), to the Postgraduate Department of the USP School of Nursing:

- A) Personal Cover Letter containing: personal, professional and academic data; motivation for the Course; contribution to the Program and expectations.
- B) *Curriculum vitae*, according to the Lattes Curriculum model (<http://lattes.cnpq.br>). Foreign candidates will be able to create their Lattes CV at <http://lattes.cnpq.br>, choosing the option "Register new CV", which offers the option of filling in the form in English or Spanish.
- C) Copy of supporting documents. **The supporting documents must be sent in a single file, as presented in the *curriculum vitae*.**
- D) Proof of proficiency in English, in accordance with **item 6**.
- E) Undergraduate Diploma, front and back **or** Certificate of Completion with the date of award of the degree obtained at an institution recognized by the *Ministério da Educação* (MEC)/Brazilian Ministry for Education. For Diplomas obtained at foreign institutions, it is mandatory that the candidate presents the Diploma apostilled or with the consular seal of the Brazilian Consulate in the country where the Diploma was issued. Exceptionally, **candidates for the Master's Degree** may submit the Term of Commitment to present the Undergraduate Diploma or Certificate with the date of award of the degree obtained at an Institution recognized by the MEC until the time of enrolment (**item 9.3**). Model available on the EE website (<https://www.ee.usp.br/proesa/processo-seletivo>).
- F) **For Doctorate candidates:** Master's degree diploma obtained from an officially recognized course, front and back, **or** a Certificate of Completion with the CAPES recognition degree for the course **or** a Term of Commitment (for candidates who undertake to present the Master's degree diploma or the Certificate of Completion of the Master's course with the CAPES recognition degree for the course by the time of enrolment - **item 9.3**). Model available on the EE website (<https://www.ee.usp.br/proesa/processo-seletivo>). For diplomas obtained at foreign institutions, the candidate must present the diploma apostilled or with the consular seal of the Brazilian Consulate in the country where the diploma was issued.

- G) **For Master's candidates:** Executive Summary with a minimum of 3 and a maximum of 5 pages, Arial font, size 12, 1.5 spacing, right and bottom margins of 2 cm and top and left margins of 3 cm, containing: title, candidate's name, abstract and description of the research proposal. The Executive Summary should present the important elements of a research proposal, briefly discussing the state of the art and presenting an explanation of the problem in the direction of the study's justification, highlighting its relevance, scientific and social contribution and potential for practical applicability. It should explain the support needed to carry out and complete the research in a potential timeframe of up to 27 months.
- H) **For candidates for the Doctorate or Direct Entry Doctorate:** Research Project, with a minimum of 10 and a maximum of 20 pages, Arial font, size 12, 1.5 spacing, right and bottom margins of 2 cm and top and left margins of 3 cm, containing: title page with project title, name of candidate and probable supervisor; introduction: contextualization of the topic, explanation of the problem and justification/relevance of the study; literature review on the object/problem of the study; objective(s) of the study; method: theoretical-methodological framework (if relevant), study design, description of the instruments and procedures for data collection and presentation of the strategies for data analysis; references and execution schedule.
- I) **Only for candidates for the Direct Entry Doctorate:** 2 publications in full in journals indexed in the ISI or Medline or Scielo databases or in the Scopus and Scielo databases simultaneously. Of these, at least 1 must be in the ISI database.

**5.2.1.** The following evaluation criteria will be taken into account - scores from 0 (zero) to 10 (ten):

- a. **Analysis of *curriculum vitae*.** Weight 4 (four). The following items will be assessed in relation to:

❖ **Master's Degree:**

- Teaching Experience (up to 1.5 point)
  - a. High school
  - b. Undergraduate teaching
  - c. Courses / training given (minimum 20 hours)
- Certificate of Completion of a *Lato Sensu* Postgraduate Course (Specialization) (up to 1.5 point)
- Experience in Scientific Initiation (IC) with or without Scholarship (up to 2.0 points)
- Proven participation in a research group - minimum of six months (up to 1.0 point)
- Published Works (up to 2.5 points)



- a. Paper published in Journal stratum A1 to A4 (CAPES) or JCR greater than or equal to 1.0
- b. Paper published in Journal stratum B1 to B5 (CAPES)
- c. Article submitted for publication
- d. Abstracts published in annals
- e. Book chapter published in the field
- f. Technical manual

● Papers Presented at Scientific Events (up to 1.0 point)

- a. International
- b. National (Brazil)

● Award for scientific work (up to 0.5 point)

❖ **Doctoral course:**

● Teaching experience (up to 1.0 point)

- a. High school
- b. Undergraduate teaching
- c. *Lato sensu* postgraduate teaching
- d. Courses/training given (minimum 20 hours)

● Guidance experience (up to 0.5 point)

- a. Supervision of undergraduate monographs
- b. Supervision of specialization or residency monographs

● Experience on Judging Committees (up to 0.5 point)

- a. Participation in examining boards for Final Year Project Dissertation
- b. Participation in examining boards for competitions/selection processes

● Proven experience in research (up to 2.0 points)

- a. Participation in research development (author and co-author)
- b. Participation in a research group - minimum of six months
- c. Research grants from funding agencies
- d. Collaboration in the development of specific research phases (data collection, database preparation, analysis and others).

● Published work (up to 3.5 points)

- a. Paper published in journal stratum A1 to A4 (CAPES) or JCR greater than or equal to 1.0
- b. Full paper in international proceedings
- c. Article submitted for international publication
- d. Abstracts published in international proceedings

- e. Paper published in a B1 to B5 (CAPES) journal
  - f. Full paper in national proceedings
  - g. Article submitted for national publication
  - h. Abstracts published in national proceedings
  - i. Book published in the field with ISBN
  - j. Book published in the field without ISBN
  - k. Book chapter published in the field with ISBN
  - l. Book chapter published in the field without ISBN
  - m. Technical manual
  - n. Scientific, technological and artistic dissemination in newspapers
- Papers Presented at Scientific Events (up to 1.0 point)
    - a. International
    - b. National
  - Award for scientific work (up to 0.5 point)
  - Publication of Master's Dissertation (up to 1.0 point)

❖ **Direct Entry Doctorate:**

- Teaching experience (up to 1.0 point)
  - a. High school
  - b. Undergraduate teaching
  - c. *Lato sensu* postgraduate teaching
  - d. Courses/training given (minimum 20 hours)
- Guidance experience (up to 0.5 point)
  - a. Supervision of undergraduate monographs
  - b. Supervision of specialization or residency monographs
- Experience on Judging Committees (up to 0.5 point)
  - a. Participation in examining boards for Final Year Project Dissertation
  - b. Participation in examining boards for competitions/selection processes
- Proven experience in research (up to 2.0 points)
  - a. Participation in research development (author and co-author)
  - b. Participation in a research group - minimum of six months
  - c. Research grants from funding agencies
  - d. Collaboration in the development of specific research phases (data collection, database preparation, analysis and others).
- Published Works (up to 3.5\* points)
  - a. Paper published in journal stratum A1 to A4 (CAPES) or JCR greater than or equal to 1.0
  - b. Full paper in international proceedings

- c. Article submitted for international publication
- d. Abstracts published in international proceedings
- e. Paper published in a B1 to B5 (CAPES) journal
- f. Full paper in national proceedings
- g. Article submitted for national publication
- h. Abstracts published in national proceedings
- i. Book published in the field with ISBN
- j. Book published in the field without ISBN
- k. Book chapter published in the field with ISBN
- l. Book chapter published in the field without ISBN
- m. Technical manual
- n. Scientific, technological and artistic dissemination in newspapers

**\* If the candidate presents 3 or more full publications in journals indexed in the ISI or Medline or Scielo databases or in the Scopus and Scielo databases simultaneously, a bonus of 1.0 point will be added to item 5.2.1.1.**

- Papers Presented at Scientific Events (up to 1.0 point)
  - a. International
  - b. National (Brazilian)
- Award for scientific work (up to 0.5 point)

**5.2.1.2 Evaluation of the Executive Summary (Master's Degree) and the research project (Doctorate or Doctorate Direct).** Weight 6 (six) points.

❖ **Executive Summary (Master's candidates) in which the following will be analyzed:** state of the art, problematization and justification of the study, relevance, scientific and social contribution, potential for applicability in professional practice and feasibility. **The following scores will be considered:** state of the art (up to 2.0 points); problematization and justification of the study (up to 2.5 points); relevance, scientific and social contribution (up to 2.5 points); potential for applicability in professional practice (up to 2.0 points); and feasibility (up to 1.0 point).

❖ **Research project (candidates for the Doctorate or Doctorate Direct) in which the following will be analyzed:** introduction, including the development of the central subject; delimitation of the problem and justification for the study; clear definition of the objective(s); material and method in line with the previous stages, work schedule and references. **The following scores will be taken into account:** relevance of the project (up to 2.5 points); mastery of the topic and consistent review of the literature/references (up to 2.0 points); material and method (up to 2.5 points); coherence between title, introduction/justification, objective(s) and method (up to 2.0

points); adequacy and feasibility of the timetable within the expected time of the degree and quality of the presentation and written expression (up to 1.0 points).

**OBS:** The evaluation of the **candidate for the Direct Entry Doctorate** will be carried out by an Examining Committee made up of one internal member and two from outside the Program.

## 6. Foreign language proficiency

**6.1.** English language proficiency will be proven by a certificate of passing the exam, which will be valid for two years from the date it was taken until the first day of the submission period for the Proof of Passing the English Language Proficiency Exam (**May 14-18, 2025**), at the following institutions:

**6.1.1.** In the Cultural Union (*Reading Comprehension* - B1), where the minimum percentage required for a master's degree is 50% and for a doctorate is 70%.

**6.1.2.** At the Language Center of the Faculty of Philosophy, Letters and Human Sciences of USP, the candidate who obtains a **Sufficient** result for the master's or doctorate will be approved. Click on the following link to access the exams scheduled for EEUSP: <https://www.ee.usp.br/exames-de-proficiencia-em-ingles/>

**6.1.3.** TOEFL® - *Test of English as a Foreign Language™, Internet Based Test* - IBT (electronic), with a minimum score of 60 points for the master's degree and 72 points for the doctorate.

**6.1.4.** TOEFL® - *Test of English as a Foreign Language™, Institutional Testing Program* - ITP (electronic), whose minimum score required for the master's degree is 339 points and for the doctorate is 474 points.

**6.1.5.** TEAP (*Test of English for Academic and Professional Purposes*) in the area of Biology/Health, where the minimum percentage required for a master's degree is 50% and for a doctorate is 70%.

**6.1.6.** EF SET - 50 MIN (<https://www.efset.org>), with a minimum score of 41 points for the master's degree and 50 points for the doctorate.

**6.2.** There may be a 20% bonus in the grade, if necessary for qualification, for candidates who have applied for places reserved for Affirmative Action.

## 7. Final Results

**7.1.** The minimum grade for approval is 7 (seven) on the assessment items;

**7.2.** The places on the Master's, Doctorate and Doctorate Direct courses will be filled by the candidates from each advisor who obtain the highest average, in accordance with **item 2** of this Notice. The list of those selected will be published on **June 6, 2025**, on the PROESA website (<https://www.ee.usp.br/proesa/processo-seletivo>).

## **8. Appeal**

- 8.1.** Candidates may appeal against the results of this selection process, in any of the phases, and must file an appeal within a maximum of 3 (three) working days from the date of publication (this deadline does not apply to **item 4.1.2**).
- 8.2.** The appeal must be addressed to the Coordinating Committee of the Graduate Program Adult Health Nursing and must be substantiated with reasons that may justify a new analysis, based on the rules contained in this notice.

## **9. Enrollment**

- 9.1.** enrollment must be carried out in two stages, in accordance with **items 9.3 and 9.4**.
- 9.2.** Foreign applicants can only be enrolled in the graduate courses offered by USP when they present a valid identity document and a temporary or permanent visa authorizing them to study in Brazil, the deadline for presenting the latter being the same as the deadline for the **2nd stage of enrolment**.
- 9.3.** From **June 30 to July 4, 2025**, the selected candidate must send the following documents by e-mail ([ppg.proesa.ee@usp.br](mailto:ppg.proesa.ee@usp.br)), which is the **first stage of enrollment** as provided for in [CoPGr Resolution no. 8524](#):
- 9.3.1.** Application form completed and signed by the selected candidate and the advisor, available on the same page as the PROESA student forms (<https://www.ee.usp.br/proesa/formulario-do-aluno>).
- 9.3.2.** Study Plan signed by the supervisor and the selected candidate, available on the PROESA student forms page (<https://www.ee.usp.br/proesa/formulario-do-aluno>).
- 9.3.3.** Letter from the candidate declaring availability to attend graduate school according to the schedule established by the advisor, available on the same page where this notice was published (<https://www.ee.usp.br/proesa/processo-seletivo>).
- 9.3.4.** Term of commitment signed by the selected candidate, available on the same page where this notice was published (<https://www.ee.usp.br/proesa/processo-seletivo>).
- 9.3.5.** PDF scan of the following documents:
- a.** Identity card (RG) and, for foreigners, Passport or National Migratory Registration (RNM).

- b. Individual Taxpayer's Register (CPF). For foreigners, if you already have one.
- c. Birth or marriage certificate.
- d. Proof of discharge from military service, only for born or naturalized male Brazilians.
- e. Voter's registration card, only for born or naturalized Brazilians.
- f. Diploma or Certificate of **Graduation**, front and back, as per **item 3.5** of this Notice.
- g. Diploma or Certificate of Completion of the **Master's Degree**, front and back, as per **item 3.5** of this Notice.
- h. **Undergraduate** transcript.
- i. **Master's Degree** transcript.
- j. **For foreigners only**, can be presented at the deadline for the **2<sup>nd</sup> stage of registration**:
  - j.1. temporary or permanent visa authorizing them to study in Brazil.
  - j.2 National Migratory Register (RNM).

**9.4.** The **2<sup>nd</sup> Stage of enrollment** (in person), under the terms of [CoPGr Resolution no. 8524](#), consists of the student or his/her proxy presenting the original documentation sent in the previous stage, within a maximum of 90 (ninety) calendar days (counted from the 1<sup>st</sup> Stage of enrollment), at the EEUSP Graduate Service, when the student's enrollment will be confirmed.

#### 10. Schedule (subject to change)

Stage	Date/period
Registration	from March 13 to 31, 2025
Application for exemption from the registration fee	from March 13 to 17, 2025
Result of the fee waiver request	03/19/2025
Last day for payment of the invoice	03/31/2025
Heteroidentification (result of the photographic stage)	04/04/2025
Heteroidentification (result of the virtual stage)	04/09/2025
Heteroidentification (result of the appeal stage)	04/15/2025
1 <sup>st</sup> phase - Test	04/24/2025
1 <sup>st</sup> phase - Results announced	05/06/2025
2 <sup>nd</sup> phase - Submission of documents	from May 14 to 18, 2025
Final Results	06/06/2025



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Registration - 1 <sup>st</sup> Stage	from June 30 to July 4, 2025
Registration - 2 <sup>nd</sup> Stage	Up to 90 days after 07/04/2025

## 11. Final Provisions

- 11.1 PROESA is not obliged to fill all the places on offer.
- 11.2 No results will be given over the phone.
- 11.3 The CC-PROESA must draw up a final report on this selection process, which will be sent to the Post Graduation Commission for approval.
- 11.4 By registering, candidates declare that they are aware of and agree to the terms set out in this notice.
- 11.5 It is the candidate's sole responsibility to meet the requirements set out in this notice and to verify the accuracy of the information provided for the selection process.
- 11.6 Any cases not covered by this Notice will be resolved by CC-PROESA.

Postgraduate Committee, February 26, 2025.